

DRAFT

Director of Worship and Music

Calvary Reformed Church, 995 East 8th Street, Holland, MI 49423

The Director of Worship and Music must have a passion for worship and evangelism through creative worship, being able to impact Calvary's church family, ushering them into the presence of God. With a visible and contagious love for the Lord, this individual must have excellent relational and organizational strengths, musical training and experience. They will work with the entire Calvary body and, through the use of music and fine arts, contribute to helping individuals make or renew a commitment to Jesus Christ, respond to God's love by serving others, and create a community of acceptance and care. This individual will discover and develop the skills of members of the Calvary Church family who want to use their musical abilities through ministry.

QUALIFICATIONS

1. Evidence of a deep personal commitment to Jesus Christ and the word of God, maintaining a strong personal devotional life which includes regular Bible study and prayer.
2. Be able to clearly articulate his/her personal faith and communicate Biblical truths.
3. Possess a good sense of the nature of Christian worship and be sensitive and skilled in leading God's gathered people into His presence with joy, reverence, and awe.
4. Be deeply committed to reaching the lost for Christ, both through his/her own personal witness and through the music ministries of the church.
5. Possess leadership qualities including motivational skill, promoting teamwork and creative programming.
6. Be able to understand and articulate the role of music and the arts in worship.
7. Demonstrate a wide variety of musical styles.
8. Have musical training and talent to handle the musical needs of this position.

RESPONSIBILITIES

1. Craft, prepare and lead weekly worship services.
2. Work with the ministry staff in weekly planning and coordinating for worship services.
3. Train and empower praise teams and/or individuals to lead worship.
4. Work closely with the Worship Ministry Team.
5. Direct adult choir, multiple ensembles, and oversee youth choirs for worship services.
6. Coordinate instrumental ensembles for worship services, choir, ensembles, and special events.
7. Responsible for scheduling practices and performances for all musical ensembles, drama teams, soloists, dance groups or other fine arts from within the church. Instrumental ensembles and accompanists should have music at least 1-2 weeks prior to services.
8. Coordinate organist/pianist/instrumentalist schedule for all worship services and special events during the year.
9. Coordinate special music/events when needed or requested.
10. Support Audio/Visual Team including sound, lighting, and video personnel/volunteers.
11. Coordinate youth and adult drama teams to enhance our worship services.
12. Direct and present major musical/drama presentations to the community each year in coordination with ministry staff. Currently doing Christmas and Spring/Easter season.
13. Select and purchase all music for adult choir and ensembles.
14. Responsible for good communication so that information on the website and bulletin are current and accurate.
15. Direct or help bell chime choir (optional.)

ACCOUNTABILITY

1. Directly accountable to the Pastor of Leadership and Preaching.
2. Receive support and advisement from the Pastor of Leadership and Preaching and Worship Ministry Team pertaining to job performance and day to day operations.
3. Prepare an annual budget and approve budgeted expenditures for all areas of worship involving the Arts & Music.
4. Participate in an annual performance review.